

SECTION 1 – STRUCTURE AND ELECTIONS

TR 1.1 WOMEN'S ARTISTIC GYMNASTICS (WAG) TECHNICAL REGULATIONS AND DIRECTIVES

1.1.1 Purpose of Technical Regulations (TR) and Directives (DIR)

The purpose of the TR and DIR is to ensure:

- A common understanding of the direction, rules and directives that govern WAG in Canada at the National level, and
- An effective and efficient management of the WAG program.

1.1.2 Application

The WAG TR and DIR govern all national programs as well as Provincial/Territorial (P/T) programs and activities that are part of the national programs. The TR and DIR are regulating the programs and activities for athletes, coaches and judges. There are directives also regarding behavior (Codes of Ethics), awards and recognition, event management, etc.

1.1.3 FIG Technical Regulations and Main WAG Program Document

- a) Unless otherwise specified in the WAG TR, Directives or main program documents, the Federation International de Gymnastique (FIG) TR shall apply.
- b) The main WAG program documents are:
 - The Program Manual for WAG which includes the Technical Regulations, the specific program directives (DIR), the relevant Board of Directors Policy (BDP) and the specific rules for athletes, coaches, judges, competition organizers, awards, etc.
 - Canadian Competitive Program Documents
 - WAG Selection Documents

1.1.4 Validity

The WAG TR are valid until modified by the appropriate procedure.

1.1.5 Modifications/Additions

- a) Modifications/additions to the TR may occur when notice is given in writing to all current Assembly members 21 days prior to the AGM. These previously circulated modifications/additions require a 2/3 majority of the votes allowed to pass (see 1.3.2.2. b for voting privileges).
- b) The 21 day circulation requirement may be waived if the WPA unanimously votes to address the proposed TR modification/addition. It then requires a 2/3 majority of the votes allowed to pass.
- c) Modifications/additions to the TR may occur during the year provided:
 - The proposed modification/addition and rationale are circulated in writing by the PM WAG to all members of the WPA 30 days prior to the deadline for vote;
 - The proposed modification/addition is adopted by a 2/3 majority of the provinces and territories who have replied in writing by the deadline.

BDP 1.1.6 Adoption, Approval and Overriding

To be in effect, a WAG TR must be adopted by the WAG Program Assembly (WPA) and approved by the WAG Program Committee (WAG PC). The President and CEO of GCG has the authority to override any Technical Regulation or Directive.

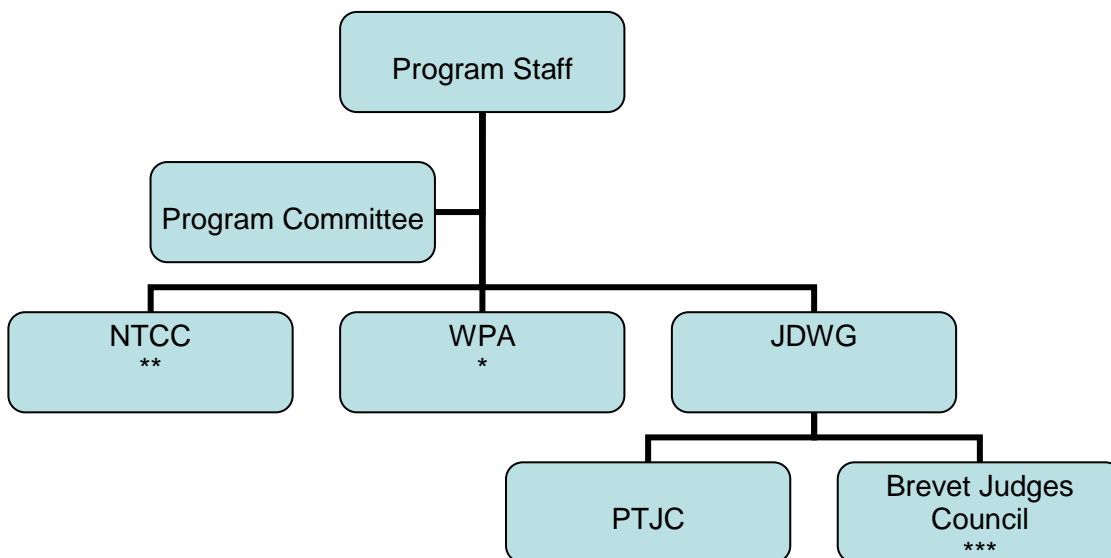
WPDi 1.2 THE WOMEN'S ARTISTIC GYMNASTICS PROGRAM (WAG P)

The WAG Program regulates the aspects of WAG, in keeping with the Gymnastics Canada Gymnastique (GCG) mission statements and operational plans. More specifically the WAG Program must:

- Provide leadership and direction or guide, plan, implement, deliver, coordinate and supervise the National and International WAG programs and activities of GCG;
- Establish, implement and manage the TR for WAG in Canada in accordance with the TR of the FIG whenever appropriate;
- Establish, implement and manage the DIR for WAG in accordance with the needs of the program;
- Set direction, establish, deliver and manage the athletes development program for the National level (Participation and Excellence) and the International level (World Excellence);
- Assist in the education of coaches and judges and work in collaboration with the Education program for the coaches area;
- Evaluate and certify judges at the National level and ensure their certification at the International level; assist P/T Associations with the education and evaluation of the provincial judges;
- Plan, organize, hold and evaluate competitions, clinics, courses, seminars and other related activities

BDP 1.3 WAG PROGRAM STRUCTURE

1.3.1 Chart



* One representative per P/T Association
 ** Two coaches per club with N/T athletes
 *** All Brevet judges

BDP

1.3.2 Program Assembly WAG (WPA)

A group of representatives from each provincial/territorial office that provides expertise within one of the gymnastics disciplines (currently MAG, WAG, RG and TG). Each Assembly meets once per year, during the AGM, during which the assembly approves technical regulations, and elects members to the program committee. The Chair of the Assembly is elected by the Assembly, and is automatically a member of the women's program committee.

1.3.2.1 Role

- Provide input and general direction on domestic competitive programs (outside of the national team) that are used by a majority of provinces/territories;
- Provide input on other topics at the request of the program committee;
- Adopt the changes to the technical regulations;
- Facilitate communication between GCG, the P/T and the clubs;
- Elect members to the program committee.

1.3.2.2 Composition

- One member per P/T Association (voting);
- Program Committee (non-voting);
- 1 Chair of Assembly (non-voting).

1.3.2.3 Meeting

The WPA will meet once a year, which will generally be at the same time as the GCG Annual General Meeting.

1.3.2.4 Profile of Assembly Members

- a) Members of the PA WAG should have the following:
- Characteristics:
 - Integrity and good judgment;
 - Willingness to share opinions and ask questions;
 - Willingness to commit time and energy to be able to make a significant contribution;
 - Ability to communicate their constituent interests and needs.
 - Knowledge:
 - Knowledge of WAG;
 - Understanding and acceptance of the goals and objectives of GCG;
 - Knowledge of the WAG plan and programs;
 - Knowledge of athletes, coaches and judges development programs.
 - Authority:
 - Have authority within their province to vote on arising matters during WPA meetings.

BDP | 1.3.3 Program Committee (PC WAG)

1.3.3.1 Role and Areas of Responsibility

A consultative, non-voting committee comprised of experts in the program area and program staff. The committee works collaboratively, and maintains a global perspective towards optimal development of the discipline across Canada, in line with the GCG strategic plan and corporate goals. The program committee meets 2-6 times per year, through a combination of in person and conference call meetings. Specific issue correspondence may be conducted electronically. The program committee may consult with other groups where additional input is needed on specific topics.

a) Role:

To advise and assist in the following areas:

- Setting program goals and objectives that contribute to the long-term success of Canadian gymnastics, while respecting the principles of LTAD;
- Development and implementation of multi-year plans;
- Development of technical programs and regulations, selection processes, practices and procedures;
- Support the program director in the development and implementation of program initiatives;
- Other topics or issues as brought forward by the program director.

b) The integration and coordination functions of the various components of the WAG Program are the responsibility of the staff that also ensure the communication among committee and sub-committees. PC members do not represent specific sub-committees or a major clientele (athletes, coaches, judges, clubs, and provincial associations). From time to time portfolios under the responsibility of a sub-committee will be addressed by the PC, at which time the PC will review with the general direction, principle, guidelines and practices of the program in mind.

1.3.3.2 Composition

- a) The composition of the PC WAG is:
- i) Program Director (chair)
 - ii) National Team Director
 - iii) All HPD/NT Advisors
 - iv) Chair of Program Assembly
 - v) 1 member elected by the program assembly
 - vi) 1 member elected by the NT Coaches Council
 - vii) 1 active judge appointed by the program committee on the recommendation of the program director
 - viii) Up to 4 members appointed by the program committee on the recommendation of the program director
 - ix) Any Canadian member of the FIG Technical Committee for that discipline
 - x) 1 member from the Athletes' community*
 - *Athlete member
 - Minimum of 18 years old
 - Resident of Canada
 - Active member of a GCG Senior National Team or retired member Senior National Team (on NT for at least 2 years)
 - Ability to make a meaningful contribution to the workings of the committee, from the perspective of an athlete
 - Appointed by the program committee on the recommendation of the program manager
 - Is automatically a member of GCG Athletes Council.

*August 2018: this needs to be reviewed by BOD in order to align with Terms of Reference for the athletes' commission.

1.3.3.3 Eligibility

- a) Elected members or the PA WAG Chair must be members in good standing of GCG through their P/T Association. They need not be provincial or territorial representative at the time of election.
- b) Appointed members may be from within the sport, in which case they must be members in good standing with GCG. They may also be from outside the sport.

1.3.3.4 Term of Office

The term of office is three (3) years.

1.3.3.5 Profile of Committee Members

- a) Members of the PC should have the following:
- Characteristics/abilities:
 - Integrity and good judgment;
 - Willingness to commit time and energy;
 - Willingness to share opinions and ask questions;
 - Ability to assist, challenge and support staff;
 - Ability to accept the honor as well as the criticism of leadership;
 - Ability to subjugate self-interest or constituent interest for the good of GCG.

- Knowledge/skills:
 - Knowledge of athletes, coaches and judges development programs;
 - In planning and budgeting;
 - In developing rules, systems and processes.
- If from within the sport:
 - Knowledge of WAG and of the WAG Program;
 - Knowledge, understanding and acceptance of the goals and objectives of GCG.
- Experience:
 - Have held a position on a GCG Technical Committee or sub-committee for at least one year during the three years preceding the elections, or
 - Have held a position on a Provincial Technical Committee responsible for National and / or HP athletes for at least two years during the three years preceding the elections.

b) Elected and appointed members should come from various regions of the country.

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1.3.4 WAG Program Sub-Committees

1.3.4.1 Generic Role

The generic role of a sub-committee in its specific area is:

- To advise and assist Program Staff in planning (including setting priorities) and program development, implementation, monitoring and evaluation;
- To advise and assist Program Staff in developing regulations, systems, processes, practices and procedures;
- To advise and assist Program Staff in the selection of athletes, coaches or judges (depending on the sub-committee);
- To facilitate communication with their respective stakeholder(s).

1.3.4.2 Standing WAG Sub-Committees

- a) The Standing Program Sub-Committees are:
- Judging Development (JDWG)
 - National Team (NTCC)

1.3.4.3 Eligibility

Appointed members may be from within the sport, in which case they must be members in good standing of GCG. They may also be from outside the sport.

1.3.4.4 Term of Office

The term of office of the JDWG members is three (3) years. The term of office of the NTCC members is based on the status of the athlete on the national team.

1.3.5 National Team Coach Council (NTCC)

- a) Areas of contribution for the National Team only:
- Carding, National Team and major event selection process
 - Guidelines and principles for selection to international events
 - the general direction of the NT program
 - annual NT training and competition plans
 - short and long term performance objectives
 - selection criteria for carding, national team selection and major team events
 - election of one member to the respective program committee (one vote per club)
 - Preparation for major events
 - Sport Sciences and health status support
- b) Composition:
- One (1) staff person as Chairperson;
 - Up to Two (2) coaches per club having a National Team Athlete;
 - NTL and NTC
 - Program Manager
 - Up to Two (2) coaches per club having Espoir Athlete
- c) Meetings:
- A minimum of two times a year at Elite Canada and at the Canadian Championships.

1.3.7 Judging Development Working Group (JDWG)

This working group is responsible for the design, development and ongoing management of the judging program within each discipline. It is a perpetual, hands-on working group that is chaired by the Program Director or designate. Members of the group are selected according to the skills and qualities that will best contribute to the development of the Canadian judging program. The group would meet 4-6 times during the year, with expectations that each member would be responsible for managing specific portfolios. Working Group members do not represent specific sub-committees or a specific segments of the judging community.

a) Areas of responsibility:

- To act in an advisory role to the Program Manager in the following areas:
- - Create and manage a judging development model for the recruitment, training and evaluation of judges in Canada
- - Plan the curriculum of judge training and evaluation, and supervise judge certification activities
- - Maintain records of the participation and rating of all judges
- - Develop and uphold the guidelines and principles for judging assignments
- - Develop regulations, systems, processes, practices and procedures
- - Work in collaboration with the Brevet Judges Council and P/T Judging Chairpersons Council (where this group exists)

b) Composition:

- One (1) staff person as Chairperson or designate ;
- The Chair of the Brevet Judges Council;
- One (1) active Brevet judge elected by the Brevet Judges Council;
- One (1) active National level judge elected by the P/T Judging Chairs;
- Two (2) active Brevet judges appointed by the PC.

c) Meetings:

- A minimum of three (3) times a year.

1.3.8 Role of Program Staff

The Program Staff is responsible and accountable for the development, implementation, monitoring and evaluation of the WP long-term plan, programs and work plans. The staff has the authority to expedite, implement and execute decisions.

More specifically:

- To ensure effective consultation;
- To ensure effective communication within and outside the WAG Program;
- To set Program goals and objectives;
- To plan and implement a long term plan (including All Programs), an operational plan and yearly work plans;
- To integrate, coordinate and ensure complimentary, when appropriate:
 - Of all Programs within the WP area;
 - Of the WP with other GCG programs.
- To set and manage the WP budget;
- To propose, implement and ensure adherence to TR adopted by the PA WAG;
- To determine, implement and ensure adherence to other regulations, systems, processes, practices and procedures;
- To convene and to chair meetings of the WPC and of sub-committees;
- To establish consultative working groups, to determine terms of reference and to appoint members;
- To manage the day to day affairs of the WP;
- To provide appropriate information, recommendations and reports to the other areas of the Federation.

WPDi | 1.4 ELECTION TO WAG PROGRAM COMMITTEE

1.4.1 Time of Election

The elections will be held every third year at the beginning of the Program Assembly for WAG.

1.4.2 Nominations

- a) No member may run for more than one position on the slate presented by the Nominating Committee. **Unless defeated and run for a new position.**
- b) No member may hold more than one elected position within the WAG Program organizational structure during a given term.
- c) Nominations will be solicited from the PTOs, a minimum of one month in advance of the WPA; and of the NTCC up to 3 weeks in advance of the NTCC Meeting of Canadian Championships.
- d) Nominations may be accepted from the floor at the time of election provided that the nominees are members in good standing of the GCG, and that a letter of acceptance as well as a resume and short position statement from the candidate is available if the candidate is not present.

1.4.3 Order of Elections

- a) The order of the election process shall be as follows:
 - Chairperson of Assembly;
 - Member of PC WAG
- b) Nominations and voting for each office will occur independently. This allows for defeated candidates to run for another office.
- c) **In the event that there are insufficient candidates, members may exceptionally hold more than one position.**

1.4.4 Voting Procedures

- a) All voting shall be closed ballot.
- b) The candidate with the highest number of votes is elected.
- c) In the case of a tie vote and there being more than two (2) candidates, the candidate receiving the lowest number of votes shall be dropped from the ballot and the vote will be retaken. If the final two (2) candidates are tied, additional ballots shall be cast until one candidate receives a majority.
- d) No proxy votes will be allowed.

1.5 VACANCY ON WAG PROGRAM COMMITTEE

- a) Should a vacancy occur more than 18 months before the election month, a formal election will be called at the next meeting of the PA WAG. If the vacancy occurs less than 18 months before the election month, the PC WAG will proceed with an interim appointment.
- b) The term of office of the newly elected or appointed person will terminate at the same time as the other members of the PC.