



FIG Koop Cup 2017  
Toronto, CAN  
May 12-13



## DIRECTIVES

**Event ID: 15069**

Dear FIG affiliated Member Federation,

Gymnastics Canada has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

<b>DISCIPLINE</b>	Rhythmic Gymnastics (RG)
<b>HOST FEDERATION</b>	Gymnastics Canada 1900 City Park Drive, Suite 120 Ottawa, Ontario, Canada, K1J 1A3 +1-613-748-5637 President & CEO <a href="http://www.gymcan.org">www.gymcan.org</a>
<b>ORGANIZING COMMITTEE</b>	Kalev Estienne Rhythmic Gymnastics Club Evelyn Koop, Janika Moelder, Cecilia Lo 3 Pebble Beach Gate Markham, Ontario, Canada, L3T 1T8 Tel: +1-905-889-7889 Fax: +1-905-889-4167  Evelyn Koop <a href="mailto:info@kalev.net">info@kalev.net</a> Cecilia Lo <a href="mailto:cecilia_lo@live.com">cecilia_lo@live.com</a> Janika Moelder <a href="mailto:janika@rogers.com">janika@rogers.com</a>  <a href="http://www.kalev.net">www.kalev.net</a>
<b>LOCATION</b>	Toronto, Ontario, Canada
<b>DATES</b>	May 12-13, 2017

<b>VENUE</b>	  <b>MARKHAM PAN AM CENTRE</b> 16 Main Street, Unionville, Markham, Ontario, Canada, L3R 2E5 Ceiling - 12,5 m high		
<b>APPARATUS SUPPLIER</b>	Spieth Gymnastics GmbH: RG Floor “Beijing” Ref. 1790280. (1 competition carpet, 2 warm-up carpets)		
<b>RULES AND REGULATIONS</b>	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Technical Regulations</li> <li>• Code of Points and relevant Newsletters</li> <li>• General Judges’ Rules</li> <li>• Specific Judges’ Rules</li> <li>• Doping Control Rules</li> <li>• License rules (except for non-competitive events)</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• FIG Rules for Sanctioning (approval) of International Events</li> <li>• Advertising and Publicity Rules</li> </ul> <i>and subsequent decisions of the FIG Executive Committee</i>		
<b>FEDERATIONS INVITED</b>	The Organizing Member Federation will invite all FIG Member Federations in good standing.		
<b>AGE LIMITS</b>	Junior: 13-15 Senior: 16 and older All gymnasts must have a valid FIG license until the end of the event.		
<b>JUDGES AND JURIES</b>	<b>All judges must have a current valid FIG brevet at the time of the event (2017-2020).</b>		
<b>REGISTRATION DEADLINES</b>	Definitive registration:	March 4, 2017	<a href="#">ONLINE Registration</a>
	Nominative registration:	April 4, 2017	<a href="#">ONLINE Registration</a>

<b>ENTRY FEES</b>	<p>The Entry fee for this event will be: \$40 CAD per one routine.</p> <p><b>Please remit ONE CHEQUE per club to – KALEV ESTIENNE</b> 152 Baywood Ct, Thornhill, ON, L3T 5W3 (Janika Molder)</p>																																
<b>ACCREDITATION</b>	<p>Delegation accreditation will take place upon arrival.</p> <p>For accreditation team leaders are required to bring the following documents:</p> <ul style="list-style-type: none"> <li>• Passports of all members of the delegations</li> <li>• Proof of medical insurance</li> <li>• CD with music for the programs (2 copies)</li> </ul>																																
<b>EVENT FORMAT</b>	<p><b><u>The Koop Cup 2017 consist of:</u></b></p> <p>Competition for Senior individuals (Competition by apparatus) Competition for Junior individuals (Competition by apparatus) Competition for Junior and Senior groups (all around competitions) (FIG rules 2017-2020)</p>																																
<b>PROVISIONAL SCHEDULE</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Wednesday May 10, 2017</b></td> <td>Arrival</td> </tr> <tr> <td></td> <td>Training</td> </tr> <tr> <td><b>Thursday May 11, 2017</b></td> <td>Training</td> </tr> <tr> <td></td> <td>Welcome meeting</td> </tr> <tr> <td><b>Friday May 12, 2017</b></td> <td>Training</td> </tr> <tr> <td></td> <td>Judges' Meeting</td> </tr> <tr> <td>Competitions:</td> <td>Juniors</td> </tr> <tr> <td></td> <td>Seniors</td> </tr> <tr> <td></td> <td>Junior and Senior groups</td> </tr> <tr> <td><b>Saturday May 13, 2017</b></td> <td>Training</td> </tr> <tr> <td></td> <td>Judges' Meeting</td> </tr> <tr> <td>Competitions:</td> <td>Juniors</td> </tr> <tr> <td></td> <td>Seniors</td> </tr> <tr> <td></td> <td>Junior and Senior groups</td> </tr> <tr> <td><b>Sunday May 14, 2017</b></td> <td>Sightseeing</td> </tr> <tr> <td><b>Monday May 15, 2017</b></td> <td>Departure</td> </tr> </table>	<b>Wednesday May 10, 2017</b>	Arrival		Training	<b>Thursday May 11, 2017</b>	Training		Welcome meeting	<b>Friday May 12, 2017</b>	Training		Judges' Meeting	Competitions:	Juniors		Seniors		Junior and Senior groups	<b>Saturday May 13, 2017</b>	Training		Judges' Meeting	Competitions:	Juniors		Seniors		Junior and Senior groups	<b>Sunday May 14, 2017</b>	Sightseeing	<b>Monday May 15, 2017</b>	Departure
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<b>EVENT MANAGER</b>	Cecilia Lo, Meet Director, <a href="mailto:cecilia_lo@live.com">cecilia_lo@live.com</a>																																
<b>MEDICAL SERVICES</b>	The Local Organizing Committee will provide a first aid medical service.																																
<b>VISA</b>	<p>Please verify immediately with your travel agent or the Canadian Embassy or Consulate in your country if a visa is required for your travel to Canada. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before April 1<sup>st</sup>, 2017 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>																																

<b>ELECTRONIC TRAVEL AUTHORIZATION</b>	<p><b>NEW CANADIAN IMMIGRATION LAWS</b></p> <p>As of November 9<sup>th</sup>, 2016 all visa-exempt foreign nationals who fly to or transit through Canada will need an <b>Electronic Travel Authorization (eTA)</b>. Exceptions include U.S. citizens and travelers with a valid Canadian visa. Canadian citizens, including dual citizens, and Canadian permanent residents do not need to apply for an eTA.</p> <p>To apply you must have a valid passport, a credit card and an email address. It costs \$7 CAD and only takes a few minutes to apply. Approved eTAs are valid for 5 years or until your passport expires, whichever comes first.</p> <p><a href="#"><u>Click here to find out if you need an eTA.</u></a></p> <p><a href="#"><u>Click here to apply for an eTA.</u></a></p>
<b>INSURANCE</b>	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p>
<b>INTERNATIONAL TRANSPORTATION</b>	<p>The invited participating federations must pay for the travel costs of their delegation members (see exception herein below).</p> <p>The Travel Schedule Form must be returned to the LOC by April 1<sup>st</sup>, 2017  ONLINE: <a href="http://www.rgform.eu/event.php?id_prop=174"><u>http://www.rgform.eu/event.php?id_prop=174</u></a></p>
<b>LOCAL TRANSPORTATION</b>	<p>Local transportation is free.</p>
<b>ACCOMMODATION</b>	<p><b>Hilton Toronto/Markham Suites</b>  8500 Warden Avenue, Markham, ON, L6G 1A5  3 km from the venue, 38 km from Toronto Pearson Airport  1-888-370-1934  <a href="http://www.hilton.com/Markham"><u>www.hilton.com/Markham</u></a></p> <p><b><u>Preferred rates:</u></b>  <b>Standard King Suites - \$119 per night plus taxes</b>  (Separate bedroom with one bed, separate living room with pull out sofa bed, two sets of work desk, flat TV, Phone lines, overnight parking.)  <b>Standard double bed Suite - \$135 per night plus taxes</b>  (Separate bedroom with two beds, separate living room with pull out sofa bed, two sets of work desk, flat TV, phone lines, overnight parking._</p> <p>\$20 per additional guest (per room) up to quadruple occupancy</p> <p><b>Amenities:</b>  Free parking, Heated Indoor Pool and Whirlpool, free WIFI</p>

	<p>Discounted Breakfast Coupon available for \$10.00 per person (\$22.00 value per person) and must be purchase at front desk prior or upon arrival.</p> <p><b>To make reservations:</b>  <u>Code: KOOP CUP Rhythmic Gymnastics</u>  <b>Release date: March 10, 2017</b></p> <p><b>Reservation for team booking:</b>  10 rooms or more. It is requested that individual team managers contact Kristine Lagos via email: <a href="mailto:kristine.lagos@markhamsuites.com">kristine.lagos@markhamsuites.com</a> or by phone 905-470-8577 to set up a block rooms. Method of reservation and payment details to be established at that time.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members. They are also responsible for the reservation of the accommodations.</p>								
<b>MEALS</b>	<p>The invited participating federations must pay for the meals expenses of their delegation members.</p> <p>Snacks and drinks will be served during the competitions.</p>								
<b>FINAL BANQUET</b>	<p>All coaches, judges and gymnasts are invited to participate at the Final Banquet. Price for Banquet is \$ 15 for children and \$ 25 for adult.</p>								
<b>MARKETING</b>	<p>FIG advertising and publicity norms must be respected.</p>								
<b>DEADLINES SUMMARY</b>	<p><b><u>ONLINE REGISTRATION</u></b></p> <table border="1" data-bbox="435 1061 1422 1205"> <tr> <td>Definitive Registration</td> <td><b>March 4, 2017</b></td> </tr> <tr> <td>Nominative Registration</td> <td><b>April 4, 2017</b></td> </tr> <tr> <td>Travel Schedule Form</td> <td><b>April 4, 2017</b></td> </tr> <tr> <td>Visa Request Form</td> <td><b>April 4, 2017</b></td> </tr> </table>	Definitive Registration	<b>March 4, 2017</b>	Nominative Registration	<b>April 4, 2017</b>	Travel Schedule Form	<b>April 4, 2017</b>	Visa Request Form	<b>April 4, 2017</b>
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Sincerely Yours,

Ottawa, ON  
October 21<sup>st</sup>, 2016



President/CEO  
Gymnastics Canada