

GCG NATIONAL JUDGES' REGULATIONS FOR MEN'S ARTISTIC GYMNASTICS**1. Certification and National Judges' List:**

- a) The content overview of the GCG Judges' Education Program and requirements for certification as a GCG Judge at any level are outlined in a separate document titled "*MAG Overview of Judges' Levels and Education Program*".
- b) Certification at any level is not granted until all requirements for that level have been met.
- c) GCG will maintain an official Canadian National Judges' List of all fully certified and active Canadian National and International Judges.
 - i. Lower levels of judging certification (*Provincial, Regional and Entry Levels are recommended by GCG*) and those holding such certification are under the jurisdiction of the respective Provincial/Territorial Association.
- d) The GCG National Judges List will be updated after each National Judges' Course and/or exam. Normally, changes to the list will not be made between updates.
- e) Failure to maintain GCG membership will result in the judges' name being removed from the National Judges List.
- f) If a judge's name is removed from the list or if his certification level is lowered, he will receive a written notification of the change and reason(s) for it.

2. Judging Certification Courses and Exams:

- a) **International Level** (Categories 1-4)
 - i. Judges wishing to become an FIG judge for the first time or to upgrade their category must successfully complete the FIG course

and exams (written and practical). Only judges that have had a National rating for two (2) years are eligible to attend an FIG course.

- ii. Judges wishing to maintain their category and status as active FIG judges must re-qualify every four (4) years by successfully completing the FIG course and exams (written and practical). The most recent criteria and regulations can be found on the FIG Website.
- iii. These FIG courses are offered once every four (4) years. FIG hosts an Intercontinental Course with examinations normally in December following the Olympic Games. This course is for a limited number of participants per country. During the subsequent six (6) months (or more) various Continental Courses are held around the world, sanctioned by FIG.
- iv. A Canadian judge may qualify or re-qualify or attempt to upgrade his category as an FIG Judge at any continental or intercontinental FIG course provided he has prior approval to attend from GCG.

b) National Level

- i. Persons wishing to become a National judge for the first time must successfully complete a GCG national judges' course and exams (written and practical).
- ii. Persons wishing to maintain status as an active National or Canadian FIG judge must re-qualify every four (4) years (full course, written and practical exams in year one (1)). Failure of examinations will result in demotion to the next lower level.
- iii. Courses and exams conducted to satisfy (a) and (b) above are conducted on a four (4) year schedule in harmony with each new FIG cycle as follows:

Year one:

- FIG Intercontinental course and exams (usually December following Olympic Games).
- Canadian Continental course and exams (usually within two (2) months of Intercontinental course).
- Canadian National Judges course (may be held in conjunction with Canadian Continental course). Normally, GCG will hold a National course in each of Eastern and Western Canada within the first year of the cycle.
- Other continental courses and exams.
- Canadian judges must successfully complete one (1) of these courses in order to maintain their status on the National Judges list.
- Any judge trying to qualify or re-qualify for National level, who is unsuccessful must wait one (1) year to try again to qualify or re-qualify.
- Any judge trying to qualify as a new-cycle FIG judge who is unsuccessful may re-take the exam as per the FIG regulations in effect.
- In exceptional circumstances, a judge may apply to the MPC to write the exam at a separate time.

Years two, three and four:

- Normally no courses will be offered, but a Provincial/Territorial Association may apply to the Men's Program Committee for the right to offer a National course. Only one (1) course per year may be granted to a Provincial/Territorial Association. Such courses may be desirable in year two to assure that all prospective International judges can meet the two-year National judge pre-requisite.

- Only one course per year will be granted to any Provincial/Territorial Association.
- Practical examinations are to be conducted as per the FIG regulations in effect.

3. Judging Activity Requirements:

- a) It is expected that every judge have participated in gymnastics as a competitor and/or coach, and that some coaching involvement be maintained.
- b) Judges at every level must judge a specified number of events to maintain their certification or to upgrade. Because of the diversity of opportunities for judging in Canada a somewhat extended definition of event is necessary. The following may qualify as an event that has been judged:
 - i. Serving as Judge, Head Judge or Chair of the Jury (or similar function) at any Provincially, Nationally or Internationally sanctioned competition.
 - ii. Serving as a course conductor or main lecturer at any course for certification. The course conductor must be the chief lecturer for at least one (1) day of such a course (one (1) or two (2) lectures will not suffice).
 - iii. Participating fully at a "mock, video or live competition" that a Province may from time to time arrange for judges up to Provincial level. The National Judging Chair must be informed of these events which must provide for the independent judging of at least fifty (50) routines. Such events may not comprise more than 40% of a judge's activity requirements.
 - iv. Where National events are specified, the events must be from among a Canadian Championship, Canada Games, CIAU, Elite Canada, National Team Trials, teaching a National level course or judging an International Competition.

- c) The number of events required for judges to be considered as active is:
 - i. Entry Level – 2 events per year; can advance after 1 year
 - ii. Regional Level – 3 events per year for two years
 - iii. Provincial Level – 4 events per year for two years
 - iv. National Level – 4 events per year for two years
 - v. International Level – varies for each Category; see FIG rules
- d) All judges are expected to keep a judging record booklet.
- e) Entry level, Regional level, and Provincial level judges must submit the record booklet to the Provincial Judging Chair by September 1 of each year. The Provincial Technical Committee will then recommend the removal or maintenance of the judge on the National list based on whether the minimum National (and Provincial) requirements have been met.
- f) National and International judges must submit their record book or annual activity form or certified statement of activity to the National Judging Chair by September 1 of each year.
- g) Failure to maintain minimum activity requirements may result in a demotion one level or removal from the active judges' list.
- h) Inactivity during the previous year will result in removal from the active judges' list. Non-submission of the judging record by September 1 will be taken as evidence of inactivity and the process listed under "h" below will apply.
- i) A failure to meet any of the requirements stated above will be dealt with as follows:
 - i. The judge will receive a letter by e-mail from the Provincial or National Judging Chair reminding him to fulfill the missing requirement.
 - ii. A judge will have 2 weeks from the time of the letter to fulfill the requirement.
 - iii. If, within 2 weeks, the requirement still has not been met then the Judging Chair will send a second letter stating that the judge will be sanctioned in accordance with Article 7.

4. Advancement:

- a) A judge must progress through the system one (1) step at a time with the exception of very experienced athletes and coaches who may be permitted direct entry as noted below.
- b) At each step, a judge must also fulfill his responsibilities to the Province.
- c)
 - i. A person may access the Entry Level I Course and Exam directly under the following conditions:
 - Minimum age 14 in the year of the course; but anyone under age 16 must be an active gymnast;
 - Any gymnast of appropriate age competing in competitions up to L4 and any coach of such a gymnast;
 - Any other person (parent, administrator, etc.) who has fulfilled the requirements of NCCP 1.
 - ii. A person may access the Regional Level Course and Exam directly under the following conditions:
 - Minimum age 16 in the year of the course; but must be an active gymnast;
 - Any gymnast of appropriate age competing in L5 or higher and any coach of such a gymnast;
 - Any coach who is fully certified at NCCP 2;
 - Any judge who has successfully completed an Entry Level course and met activity requirements (2 events) for the previous year.
 - iii. A person may access the Provincial Level Course and Exam directly under the following conditions:
 - Minimum age 18 in the year of the course;

- Any senior level gymnast and any coach of such a gymnast;
 - Any Junior National Team member and any coach of such a gymnast;
 - Any coach who has fulfilled the technical portion of the requirements of NCCP 3;
 - Any judge who has successfully completed a Regional Level course and held that rating and met activity requirements (3 events/year) for the previous two years.
- iv. A person may access the National Level I Course and Exam directly under the following conditions:
- Any Senior National Team member within the past four years and any coach of such a gymnast;
 - Any judge who has successfully completed a Provincial Level course, and held that rating and met activity requirements (4 events/year) for the previous two years.
- v. Foreign International Judges residing in Canada may access the National Level Course and Exam directly under the following conditions:
- have made application to GCG via the Province and had that application for exemption approved;
 - have judged four (4) events before in the year before the course;
 - possess and have presented evidence of his International rating in the form of a currently valid brevet.

5. Judges' Attire:

- a) Entry Level, Regional Level and Provincial Level judges must fulfill the requirements of their Provincial/Territorial Association.
- b) National and International judges' attire (for GCG sanctioned meets) is gray slacks and a navy blazer. Additionally, black shoes, white shirt and dark tie are recommended. The requirements are the same as for FIG.

6. Deportment and Behaviour:

- a) A judge is expected to abide by the judge's oath which is:

"I state upon my honour as a judge that I shall be guided solely by a sporting spirit of loyalty and dignity, and I promise to judge performances conscientiously regardless of either person or affiliation".

- b) A judge must remain objective and abide by the Code of Points' behavioral rules related to: application of rules; possession of documents; attendance and punctuality.
- c) A judge must fulfill the activity and communication requirements of GCG and his Provincial/Territorial Association.
- d) A judge must be correctly attired and behave in an appropriate fashion.
- e) A judge must maintain membership with the Provincial/Territorial Association and GCG.
- f) A judge must comply with GCG judges' regulations, technical regulations and other GCG and FIG directives affecting a judge's duties.
- g) A judge must maintain a high standard of professional conduct.

7. **Discipline:**

For failure to meet any of the requirements listed under Article 3 following the written reminder {Article 3.i}:

- a) 1st Offense - 6 months inactive
- b) 2nd Offense - 1 year inactive
- c) 3rd Offense - 1 cycle (4 years) inactive

For infractions of {Article 6. Department and Behaviour:}

Penalties can be, but are not limited to:

- a verbal warning or reprimand
- a letter of reprimand and note in the judges file
- removal from the competition
- declared inactive for a time period to be determined by the MPC
- demotion to a lower rank
- concurrent FIG sanctions may also apply

8. **Reinstatement, etc.:**

A judge may re-enter the system after a period of inactivity as follows and in accordance with the course and examination schedule:

- a) if due to lapsed membership; on proof of re-activated membership;
- b) if for less than four (4) years the judge may re-enter the same level directly and be reinstated upon successful completion of the full course and examination (written and practical);
- c) if for four (4) years or more the judge may re-enter directly one (1) level lower and be reinstated at that level upon successful completion of the full course and exam (written and practical).

9. **National Judging Chair:**

- a) The National Judging Chair is appointed every three (3) years by the Men's Program Director and recommended to the Men's Program

Committee for ratification. The National Judging Chair must have a current FIG judges rating and be on GCG's list of active International judges.

His duties include:

(More detail is available in the document "MAG Judging Chair Job Description")

- i. He acts as Chair of the National Judges' Assembly (when held) and the National Judging Sub-committee.
- ii. He is a member of the Men's Program Committee and represents the judging community there.
- iii. He acts as Chair of the Jury at National competitions or appoints a representative.
- iv. He is responsible for organizing national Judges' Courses and setting all National judging exams.
- v. He is responsible for screening judging records and International judges' reports and assuring that all GCG requirements including membership are met.
- vi. He officially certifies National judges.
- vii. He keeps a record of judges' assignments and maintains and publishes an up-to-date National judges' list.
- viii. He provides for the planning of Judging Assemblies, Symposia, Clinics, and Courses.
- ix. He supervises National Judges' Courses and Examinations or appoints a representative.
- x) He recommends judges for various assignments to the Men's Program Committee based on the selection guidelines by December 1 of each year.
- xi) He distributes the information about the coming year's judging assignments as close to January 1 of each year as is possible.

- b) The National Judging Chair appoints a National Judging Sub-committee to help with decision making in judging matters.

The National Judging Sub-committee consists of the National Judging Chair and four (4) of his appointees, three (3) of whom must be chosen from Provinces other than that in which the Chair resides. National Judging Sub-committee members must have a minimum of a current National rating.

- c) The GCG may, if deemed necessary, appoint a staff person to act as coordinator for the Judging Program. That person will assist the Judging Chair in the fulfillment of the duties listed above.

10. **Recommended Remuneration:**

No remuneration is available for GCG hosted events. GCG does however provide transportation and accommodation expenses for these events for a number of judges determined by the MPD and the budget priorities.

As a guide to other organizations and Provincial/Territorial Association the following Remuneration is recommended for judges at the various certified levels. It is understood that transportation and accommodation expenses would also be reimbursed.

	ENTRY	REGIONAL	PROVINCIAL	NATIONAL	INTERNATIONAL
Competition Judging	\$30/day or \$10/session or \$5/hour	\$40/day or \$15/session or \$8/hour	\$50/day or \$20/session or \$10/hour	\$60/day or \$25/session or \$15/hour	\$75/day or \$35/session or \$20/hour
Clinics or Courses	N/A	\$75/day or \$15/hour	\$100/day or \$20/hour	\$150/day or \$30/hour	\$200/day or \$40/hour

11. General Regulations for Provincial/Territorial Associations:

- a) The Provincial/Territorial Associations are responsible to administer the certification of judges up to Provincial Level and to assure that these judges fulfill all stated requirements both to attain and maintain certification.
- b) The Provincial/Territorial Associations must inform the GCG Judging Chair of the courses being held and submit a list (with names and addresses) of successful candidates and the full results. The marking of the examination will be the responsibility of the Provincial Judging Chair.
- c) The theoretical examination must contain the number of questions as stipulated in the course materials and should assure familiarity with the full course content.
- d) The Provincial/Territorial Associations must collect the activity records or record books of their judges annually and check the activity of their judges.
- e) Based on this activity and the fulfilling of other Provincial regulations, the Provincial/Territorial Associations must confirm or remove the judges for the National Judges' list by October 1 of each year.
- f) Provincial/Territorial Associations are responsible for ensuring that Provincial judges are informed about GCG judging matters and that all judges who are eligible for GCG courses and exams know how to access them and when they will take place.
- g) Provincial/Territorial Associations may wish to add further lower levels and may wish to impose more judging experience prior to promotion if they feel they can offer such a frequency of judging exposure in the same time period.
- h) Provincial/Territorial Associations wishing to host a National Judging Course must apply in writing to the GCG Judging Chair and Men's Program Director at least three (3) months in advance with information on location, date, number of candidates and proposed local instructors. The Judging Chair will have final authority over approval of the course and the instructors and will appoint the Head Course Conductor. He will name

one (1) conductor from another Province to participate in the course, who will, among other duties, be responsible to invigilate the examination.

- i) The Provincial/Territorial Associations should send at least one (1) representative to any GCG Judges' Assembly and Symposium that is, from time to time, held.

Annual reporting/verification schedule:

September 1

- Judges up to Provincial Level submit judging record to Provincial Judging Chair.
- National and International judges submit judging record to National Judging Chair with a copy to the Provincial Judging Chair and to the GCG Office (Men's Program Secretary)

October 1

- Provinces confirm activity and membership of their judges and send list of active judges with addresses and phone numbers to the National Judging Chair.

November 1

- National Judging Chair publishes list of active judges based on Provincial list and confirmation of GCG membership. This list will be used for the purpose of inviting judges to GCG courses, symposiums and exams and assigning to National and International competitions.

December 1

- National Judging Chair, after consultation with the Men's Judging Subcommittee will recommend judging assignments to the National Program Committee for ratification.

January 1

- National Judging Chair publishes list of National and International assignments for the coming year and updates it as circumstances warrant.

12. Judging Assignments:**a) Process:**

- i. The National Judging Chair shall seek input from all national and international judges and provinces, where possible and appropriate.
- ii. The National Judging Chair shall consult with GCG professional staff with regards to schedule and budget.
- iii. The National Judging Chair in consultation with the Judging Subcommittee shall prepare a list of assignments for each competition year.
- iv. The National Judging Chair shall make recommendations to the MPC for judging assignments for each competitive year.
- v. The MPC shall ratify/approve all judging assignments.
- vi. No assignments are guaranteed. Circumstances such as budget adjustments, canceled meets, added meets or judges' personal circumstances may require changes to the published judging assignments list. A judge who misses an international assignment through no fault of his own will be assigned to a later event when possible.
- vii. Circumstances may sometimes require changes on very short notice. In such cases the decision may have to be made by the National Judging Chair in consultation with professional staff and the decision ratified by MPC after the fact.
- viii. Judges may represent Canada at events not funded by GCG provided that they have been assigned to that event by GCG and/or have sought and received permission from GCG to judge at that event.

b) **Criteria to be assigned to an international meet: Must:**

- i. be latest cycle FIG Brevet of Category appropriate for the event
- ii. be fully certified as an active Canadian FIG judge;
- iii. participate in national meets immediately preceding assignment;
- iv. be Canadian Citizen or have landed immigrant status according to GCG policy and FIG regulations.
- v. Other factors to be considered include:
 - judging activity during latest cycle;
 - contribution to the sport;
 - experience (seniority, beginner needs a meet, high profile judge needs a meet);
 - value to GCG at a specific event (language expertise, experience, can perform dual role, international expertise/diplomacy);
 - cost;
 - level of meet;
 - peer evaluation or specific selection process;
 - judging expertise (on practical evaluation, on exams);
 - ability to relate to coaches, athletes, management, host;
 - good interpersonal and communication skills;
 - qualities of integrity and professionalism in judging;

- judge's personal aspirations as identified to GCG

c) **Assignment to National Meets:**

- i. Must be on the current National Judges' List of active judges.
- ii. Head Judges will normally be chosen from the current list of Canadian FIG judges in priority order of FIG Category.
- iii. Parents, guardians, or coaches of competing gymnasts may normally not serve as event head judges.
- iv. Time and line judges at National Championships, Elite Canada, and National Trials are to be provided by the organizers and should be active judges on their Provincial/Territorial list.

d) **Assignments to Olympic Games**

- i. A specific job description for Judges for each Olympic cycle will be prepared by the GCG.
- ii. Applications for Olympic judges will be called for during the first year of each Olympic cycle.
- iii. Applications will be screened by MPC to ensure all applicants meet the minimum requirements.
- iv. A neutral person appointed by the MPC will poll FIG judges asking them to prioritize up to four (4) applicants for each Olympic cycle.
- v. Results of the consultation with FIG judges will be presented to the Judging Sub-committee and shall form the basis of its recommendation to the MPC.
- vi. The judging sub committee shall recommend up to four (4) persons to MPC for approval to be the "Olympic" judges for the rest of the cycle. These four (4), when possible, will receive priority with regards to high profile assignments during the cycle.

- vii. In December preceding the qualifying World Team Championships the (up to) four (4) names will again go through steps 4, 5 and 6 to be prioritized for World's and Olympics.
- viii. The final decision will be made by the Men's Program Director taking all input into account.

e) **Judges Reports:**

- i. Immediately on completion of an International assignment the judge must send to GCG office, (copy to the National Coach and Men's Judging Chair) all documents relating to the administration and judging of the meet.

Documents expected include:

- a complete set of results;
- a complete list of judges at each session;
- administrative and schedule information;
- any analysis of scores given to you by the organizers.

- ii. Within twenty-one (21) days after completion of an International assignment (six (6) weeks for World Championships and Olympic Games) a judge must submit a written report on the event to the GCG office (for circulation to the High Performance Director and Judges Chair). The purpose of the report is to provide the GCG with information which will be useful for future participation in this and other events. It should provide an analysis/evaluation of participation in the event from a judge's perspective.

Priority topics for inclusion in the report include:

- conduct and content of judge's meeting;
- conduct and content of judge's course;
- evaluation of judging - yours and others;

- judging problems or positive incidents with coaches, judges, athletes, FIG, and specific countries;
- routine and performance analysis [your event(s)];
- Canadian content;
 - your role with team
 - your interaction with team
 - performance observations
- value of participation in this event for the team - the judge;
- recommendations.

Length of Report:

Brief, precise statement of facts, in summary form is acceptable and preferable. No need to be anecdotal. Less detail is required if the National Coach was in attendance but remember he still needs a report on what only you took part in.

Material of a sensitive nature:

Should be separated from the main report and be clearly marked confidential.

- iii. Non-submission of required international reports within the required time will result in replacement on assignments already made and ineligibility for further international assignments for one (1) calendar year from date report was due or until the report has been properly filed, whichever is longer.
- iv. A copy of this policy and the coaches' policy on reports will be given to each judge before he leaves on an international assignment