

SECTION 6 – COACHING

TR	<p>6.1 MINIMUM NCCP REQUIREMENT FOR WP NATIONAL LEVEL COMPETITIONS</p> <p>a) <i>All coaches wishing access to the training, warm-up and competition floors at WP national level competitions must be certified NCCP Level 3. The requirement will be met if the coach is fully certified NCCP Level 3 in any of:</i></p> <ul style="list-style-type: none"> - <i>Women's Apparatus</i> - <i>Men's Apparatus</i> - <i>Women's Dance</i>
ADD	<p>Note: A coach who is employed on a full time basis by an organization based outside Canada is exempted from this requirement.</p>
WPDi	<p>b) The rule in a) does not apply to a foreign coach who is not a resident of Canada and who is not working for a club based in Canada. This coach does not need any NCCP certification to have access to the training, warm-up and competition floors at WP National or International level competitions.</p>
WPDi	<p>c) A club will automatically receive a fine of \$100.00, each time, for having on the training, warm-up or competition floor a coach who is not accredited OR does not meet the NCCP requirement. Furthermore, the coach must leave the floor immediately upon request by a representative of the Women's Program.</p>
WPDi	<p>6.2 TEMPORARY EXEMPTION REQUEST FOR WP NATIONAL LEVEL COMPETITIONS</p> <p>6.2.1 Pre-Requisites</p> <p>a) The coach must be certified at least NCCP Level 2 in order for his/her club and province to apply for an exemption, unless the WPD is satisfied that a truly exceptional case exists.</p> <p>b) The coach must be a member in good standing (not currently being sanctioned) with GCG and with his/her P/T Associations for the exemption to be considered.</p> <p>6.2.2 Exemption Process</p> <p>a) At least 40 days prior to the competition, the <u>P/T Association</u> must make a formal written request for an exemption to the WPD. It must be accompanied by a letter from the club supporting the request for an exemption. The province must include the following information:</p> <ul style="list-style-type: none"> - coach's name, club, personal address and phone number, club address and phone number, name of club's head coach and administrator; - current level of NCCP certification in each of theory, technical and practical components; - reasons why Level 3 theory, technical or practical components are not completed; - plans for further certification/course work for the next twelve months; - other rationale for selecting a non-certified NCCP Level 3 coach

- b) There is a fee of \$25.00 per person payable to GCG for requesting an exemption if the request is received at the National Office **40 days** or more before the first day of competition. A request is deemed received when all the necessary information has been provided and the fee paid. The fee will be \$50.00 if the request is received at the National Office between **15 and 39 days** before the first day of competition. The fee is \$100.00 per person if the request is received between **14 and 7 days**.

The fee is \$150.00 per person if the request is received between **6 and 4 days**. The fee is \$200.00 per person if the request is received **less than 4 days**. The fee is \$350.00 per person if **no request** was made before the first day of competition and one was needed. The fee is not refundable if the exemption is no longer needed, is not granted or for any other reason.

- c) There is a penalty fee of \$25.00 per person if the cheque is not included with the request but payment is made by the first day of competition. The penalty fee is \$50.00 per person if the cheque is not included with the request and the payment is not made by the beginning of the competition. The fees are not refundable if the exemption is no longer needed or for any other reason.”
- d) Exemptions will be granted on an individual basis, for a limited period of time, and may have some conditions attached.
- e) The Women's Program Director (WPD) and the Education Program Director (EPD) will examine the request. The WPD will inform the P/T Association of the decision in writing no later than 10 working days following receipt of all the required information. The rationale for the decision will be included if an exemption is not granted.
- f) A P/T Association may request the WPD and EPD to reconsider the decision within five working days of notification of the decision. The rationale supporting the request must be provided by the P/T Association.
- g) A second exemption may be considered only in the case of very special circumstances.

6.2.3 Considerations for Granting an Exemption

The considerations for granting an exemption are:

- the current level of NCCP certification;
- special circumstances related to equivalency for foreign coaches;
- the remaining steps and expected completion deadline(s);
- the number of available courses in the P/T in the last 12 months, for the missing component(s);
- the number of certified NCCP Level 3 coaches in the club;
- recent significant mobility of certified NCCP Level 3 coaches.

WPDi	6.3	MINIMUM NCCP REQUIREMENT FOR INTERNATIONAL COMPETITIONS, WORLD CHAMPIONSHIPS AS WELL AS MAJOR GAMES FOR GCG ASSIGNED COACHES
	6.3.1	<p>The requirement will be met if the coach assigned by GCG is certified, in Women's Artistic Gymnastics, as follows:</p> <ul style="list-style-type: none"> - International individual competitions: <ul style="list-style-type: none"> • Junior: certified L3 • Senior: minimum L4 in progress - International team competitions including Commonwealth Games: <ul style="list-style-type: none"> • Junior: certified L3 • Senior: minimum L4 in progress - World Championships: <ul style="list-style-type: none"> • Effective immediately: minimum L4 in progress • Effective in 2003: minimum certified L4
COCP	6.3.2	<p>Pan American Games and Olympic Games</p> <ul style="list-style-type: none"> a) All assigned coaches must be certified NCCP Level 4. b) The Olympic Games and the Pan American Games are under the jurisdiction of the Canadian Olympic Committee (COC). In certain cases, the COC will grant an exemption once. The exemption is valid for 4 years.
CGAC	6.3.4	<p>Commonwealth Games</p> <ul style="list-style-type: none"> a) All assigned coaches must be certified NCCP Level 4 and a member of the Canadian Professional Coaches Association of Canada. b) The Commonwealth Games are under the jurisdiction of the Commonwealth Games Association of Canada (CGAC). In certain cases, the CGAC will grant an exemption.
WPDi	6.4	TEMPORARY EXEMPTION REQUEST FOR INTERNATIONAL COMPETITIONS, WORLD CHAMPIONSHIPS AS WELL AS MAJOR GAMES FOR GCG ASSIGNED COACHES
	6.4.1	<p>Pre-Requisite</p> <ul style="list-style-type: none"> a) The coach must be certified at least one level below the required level in order to apply for an exemption, unless the WPD is satisfied that a truly exceptional case exists.

6.4.2 Exemption Process

- a) In case of special circumstances, a coach may submit a written request to the WPD for temporary exemption at least 90 days before the competition or within 7 working days if the selection was announced less than 90 days. The request must state the reasons why the requirement has not been met and the steps taken to improve the situation. It must also include the passport number and the current level of NCCP certification in each of theory, technical and practical components.
- b) A fee of \$100.00 must accompany each request. A request is deemed received when all the necessary information has been provided and the fee paid. If the request is submitted less than 90 days, or within 7 working days if the selection was announced less than 90 days, or is not accompanied by the fee, a \$100.00 penalty fee will apply. The fee is not refundable if the exemption is no longer needed or for any other reason.
- c) The request will be examined by the WPD and the NC. The Education Program Director will be consulted in all cases. The WPC members will be consulted on the appropriateness of granting the request when the exemption is requested for the World Championships or for major games.
- d) Exemptions will be granted on an individual basis, for a limited period of time, and may have some conditions attached.
- e) The WPD will inform the coach of the decision in writing no later than ten working days following receipt of all the required information. The rationale for the decision will be included if an exemption is not granted. The coach may request the WPD and NC to reconsider the decision within five working days of notification of the decision. The rationale supporting the request must be provided by the P/T Association.
- f) A second exemption may be considered only in the case of very special circumstances.

6.5 NCCP EQUIVALENCY FOR RETIRED NATIONAL LEVEL ATHLETES

6.5.1 Eligibility

Canadian Senior National Team athletes, within 4 years of retirement from gymnastic competitions, aged 19 or older, will be permitted to request the possibility of obtaining equivalency for Levels 1 or 2 Technical and Practical NCCP contingent upon application and successful completion of a challenge process to be determined on a case by case basis by the Education Program Director.

6.5.2 Application Process

- a) The following documents must be provided when requesting NCCP equivalency:
1. Formal letter of request for NCCP equivalency.
 2. Two letters of support that contain validation of Curriculum Vitae.
 3. Curriculum Vitae to include:
 - name
 - date of birth
 - current/permanent address, telephone and fax numbers
 - brief outline of gymnastic competition involvement (dates, level(s))
 - NCCP number and/or SIN number (to be used for database tracking)
 - educational background
 - description of related coaching experience
 - list of any NCCP courses already taken with proof of completion
 - any other related information
- b) This information must be submitted to the GCG Women's Program Director and copied to the Education Program Director.